



# Bonner County

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## Board of Commissioners

Luke Omodt

Steve Bradshaw

Asia Williams

### MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

April 18, 2023 – 9:00 A.M.

Bonner County Administration Building  
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, April 18, 2023, the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Bradshaw, Omodt and Williams present. Commissioner Bradshaw called the meeting to order at 9:00 a.m. The Invocation was presented by Josh Williamson and the Pledge of Allegiance followed.

#### **PUBLIC COMMENT** – Allowance of 60 minutes.

-Kristina Anderson, spoke regarding the Fair Board and the procedural delays thus far, and that the agenda item from Commissioner Williams requesting Marj Tilley to be appointed is in direct conflict of how the appointments should be made. Feels that no former board members should be appointed, and it should be all new.

-Jessica Fry, only signed up to yield time for Kristina if necessary.

-Roger Sparling, declined to comment.

-Dan Rose, said that there are very few seconds to Commissioner Williams' items in the prior weeks and this doesn't allow for comment and discussion. Commissioner Omodt clarified why he asked to table the HR items at the previous meeting and the request to have the Prosecutor's Office involved before approving the policies.

-Spencer Hutchings, asked for additional time during the public comment period. Spoke regarding the City of Sandpoint's current sewer system situation.

-Rick Gray, spoke regarding his support of David Mann and Jim Kelly's comment at the prior business meeting. He disagrees with the three-minute time limit and would prefer five. Provided a handout related to elections.

-Brian Domke, appreciated the Planning Workshop that occurred on 4/17/2023. Requested more committees involved with updating the comprehensive plan. Asked about Commissioner Omodt's opinion on dialogue during the public comment period. Commissioner Omodt read Idaho Code and stated that this is a limited public forum. Also referenced the opinion of Prosecutor Louis Marshall.

-Daryl Wheeler, spoke to the history of the ICCO meetings in order to establish internal controls and create a federal procurement policy. Requested that the board reconsider the approval of the revised federal procurement policy on 4/14/2023. Provided a handout.

-David Mann, spoke regarding clarification of accessory dwelling units and how it relates to affordable housing. Feels that there should be better tracking and concerned about the intent of these ADUs. Provided a handout.

-Susan Drumheller, thanked the board for the zoom capability. Concerned with the Planning agenda item that addresses the vacancy, recruitment and appointment process. Feels as though current members of the zoning commissions may have conflicts of interest.

-Trisha Bowlin, read an email from Commissioner Omodt related to the Fair Board and Prosecutor's Office. Commissioner Omodt said he has not received a response from the Prosecutor's Office. Commissioner Williams stated that the Prosecutor's Office sent an email stating that there was not a conflict of interest and that Scott Bauer would be the Fair Board's attorney instead of Bill Wilson.

-Shari Dovale, said the calendar on the webpage is sparse and should be updated.

-Wayne Martin, thankful for the workshops that Commissioner Omodt and Williams have been having for the constituents.  
 -Jonna Plante, also concerned about who is appointed to planning and zoning commissions. Asked why Commissioner Bradshaw was not in attendance at the Planning Workshop on 4/17/2023.  
 -Rick Gray explained the spreadsheet provided on Kootenai County voting data. Commissioner Williams said she reached out to the senator about Rick's concerns and he will have a conversation with Rick about election integrity.  
 -Doug Paterson, thanked the board for stating what the invoices on the consent agenda consist of.  
 -Jennifer Arn, spoke about the public dollar as it relates to wage.  
 -Jonna Plante, asked about the conflict with Friday's meeting and Commissioner Williams being absent. Commissioner Williams said that there was an IAC District Meeting and asked for it to be rescheduled in order for her to attend and didn't feel that there was an urgency.

Commissioner Bradshaw recessed the meeting for nine minutes at 9:51 a.m.  
 Commissioner Bradshaw reconvened the meeting at 10:01 a.m.

**ADOPT ORDER OF THE AGENDA**

Commissioner Omodt made a motion to amend the order of agenda as presented by removing the 11:30 a.m. Executive Session due to a scheduling conflict. Commissioner Williams seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

Commissioner Omodt made a motion to adopt the order of agenda as amended. Commissioner Williams seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

**DISTRICT 2 REPORT** – Commissioner Williams gave an extensive report of issues and activities.

**DISTRICT 3 REPORT** – Commissioner Omodt gave an extensive report of issues and activities.

**CONSENT AGENDA – Action Item**

- 1) Bonner County Commissioners' Minutes for April 11, 2023
- 2) Invoices Over \$5K: Technology, Sheriff, Road & Bridge, Risk Management (2)
- 3) Plat for Approval: Fedora Acres File #MLD0010-23
- 4) Liquor License: Hoodoo Creek Café and Market, Priest River, ID

Commissioner Williams made a motion to approve the consent agenda as presented. Commissioner Omodt seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. All in favor. The motion passed.

**CLERK – Michael Rosedale**

- 1) Action Item: Discussion/Decision Regarding FY23 Claims Batch #14 \$1,069,954.87 & Demands in Batch #14 \$265,327.21; **Totaling \$1,335,282.08**

Claims Batch #14	
General Fund	\$ 188,499.91
Road & Bridge	\$ 201,791.95
Airport	\$ 9,791.33
Elections	\$ 3,503.05
Drug Court	\$ 549.48
District Court	\$ 19,187.59
911 Fund	\$ 3,820.75

Court Interlock	\$	490.00
Indigent and Charity	\$	950.00
Revaluation	\$	166.88
Solid Waste	\$	474,411.06
Tort	\$	5,402.56
Weeds	\$	552.60
Parks & Recreation	\$	194.95
Justice Fund	\$	130,979.70
Priest Lake Snowmobile	\$	640.00
East Bonner Snowmobile	\$	1,321.91
Waterways	\$	3,139.09
Grants	\$	1,146.30
Self Insured Medical	\$	105.00
Northside Fire	\$	3,925.00
Spirit Lake Fire	\$	10,350.00
Auditors Trust	\$	9,035.76
Total	\$	1,069,954.87

Claims Batch #14		
Demands	\$	265,327.21

Commissioner Omodt made a motion to approve payment of the FY23 Claims and Demands in Batch #14 Totaling \$1,335,282.08. Commissioner Williams seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding FY23 EMS Claims Batch #14 \$47,640.62 & Demands in Batch #14 \$6,486.27; **Totaling \$54,126.89**

EMS Claims Batch #14		
Ambulance District	\$	47,640.62

EMS Claims Batch #14		
Demands	\$	6,486.27

Commissioner Williams made a motion to approve payment of the FY23 EMS Claims & Demands in Batch #14 Totaling \$54,126.89. Commissioner Omodt seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. All in favor. The motion passed.

3) Action Item: Discussion/Decision Regarding Elections, Annual Extended Warranty for Touch Writers and Print Devices

Commissioner Omodt made a motion to approve the extended warranty service for the 32 Verity Touch Writers and the 3 Verity Print Devices in the amount of \$2,100.00. Commissioner Williams seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. All in favor. The motion passed.

**PLANNING – Jake Gabell**

- 1) Action Item: Discussion/Decision Regarding Planning Commission and Zoning Commission Vacancy, Recruitment and Appointment Process

Commissioner Omodt made a motion to approve the Planning Commission and Zoning Commission Vacancy, Recruitment, and Appointment Process as presented by staff. Commissioner Williams seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – No, Commissioner Bradshaw – Yes. The motion passed.

**EMERGENCY MANAGEMENT – Bob Howard**

- 1) Action Item: Discussion/Decision Regarding Contract for Hazardous Fuels Treatment, Timber Valley Tree Co.

Commissioner Omodt made a motion to approve and sign the Contract for Hazardous Fuels Treatment between Bonner County and Timber Valley Tree Co., LLC for project work on the BONFire program funded by an Idaho Department of Lands Grant with no County match. Commissioner Williams seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. All in favor. The motion passed.

**RECREATION – Pete Hughes**

- 1) Action Item: Discussion/Decision Regarding Gold Hill Parking, Grant #21-DG-11010400-018, Partial Reimbursement Request

Commissioner Williams made a motion to sign the request for partial reimbursement of grant #21-11010400-018 in the amount of \$25,501.20. Commissioner Omodt seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. All in favor. The motion passed.

**BOCC – Commissioner Williams**

- 1) Action Item: Discussion/Decision Regarding Review, Streaming from Rumble vs. YouTube  
No motion or decision made. This will need to be researched by the Technology Department on potential fees associated with the additional streaming on Rumble.
- 2) Action Item: Discussion/Decision Regarding Review, Proposed Language to a Policy for 0900-1000 Public Forum, Review Drafted Language that the Balance of the Hour to be Used for Community Dialogue with Elected Officials

There was extensive discussion between the commissioners and the public related to allowing community dialogue during the public comment period. Commissioner Williams made a motion to from 9 to 10, post the invocation and the pledge of allegiance the Bonner County Board of Commissioners will hold a question and response period for the balance of the hour, each member of the public must sign up on the sign up form, each member shall receive a total of five minutes of question and response. The standard rules regarding conduct of the meeting shall apply, After the in-person comments the Chair will recognize those members of the community that are on Zoom and offer the same five-minute period of time to ask questions and receive responses. If additional time is available, the Chair will call on members of the public for a second round of question and response. County commissioners may choose to place an item on the next week's agenda for additional discussion and review. No second. The motion dies.

- 3) Action Item: Discussion/Decision Regarding Review, Proposed Language to Public Comment Portion of Regularly Scheduled Business Meeting

Due to the prior item not being seconded, Commissioner Williams chose to move to the next item.

- 4) Action Item: Discussion/Decision Regarding Allowing the Community to Have an Open Dialogue Regarding how the Board of County Commissioners Selects Members of Advisory Boards, Councils and Committees

Commissioner Williams made a motion to allow community input for the process by which the Board of County Commissioners elects or selects individuals for advisory committees, boards and councils. Commissioner Omodt seconded the motion. Roll call vote: Commissioner Omodt – No, Commissioner Williams – Yes, Commissioner Bradshaw – No. The motion failed.

- 5) Action Item: Discussion/Decision Regarding Agenda Setting Process and Procedure as Recommended by Legal

No motion or decision made, this item will be brought back at a later date.

- 6) Action Item: Discussion/Decision Regarding the Following Policies:
- 1) Grievance Procedure Policy 900
  - 2) Rules of Employee Conduct Policy 400
  - 3) Discriminatory Workplace Harassment Policy and Complaint Procedure 1001
  - 4) Employee Discipline Policy
  - 5) Whistleblower Policy 2525

Commissioner Williams made a motion to approve the policies 1-5 as approved by both our Prosecutor's Office and Kara, the employment law specialist, and also reviewed by Human Resources Director. Commissioner Omodt seconded the motion. Roll call vote: Commissioner Omodt – No, Commissioner Williams – Yes, Commissioner Bradshaw – No. The motion failed.

- 7) Action Item: Discussion/Decision Regarding Review, Using Google Products or Products that Require Staff and Residents to Register Personal Information Prior to Accessing Information

This content of this item was combined with another item and not further discussed.

- 8) Action Item: Discussion/Decision Regarding Reappointment of Marjorie Tilley to the Bonner County Fairboard

Commissioner Williams made a motion to reinstate Marjorie Tilley to the Bonner County Fair Board. Commissioner Omodt seconded the motion. Roll call vote: Commissioner Omodt – No, Commissioner Williams – Yes, Commissioner Bradshaw – No. The motion failed.

Commissioner Bradshaw adjourned the meeting at 11:58 a.m.

**THIS ES WAS RESCHEDULED TO 5/2/2023**

**EXECUTIVE SESSION – Sheriff**

- 1) Executive Session under Idaho Code § 74-206 (1) (D) Records Exempt  
Action Item: Discussion/Decision Regarding Records Exempt, IT Department Staffing and Budget

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The following is a summary of the Board of County Commissioners Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions, Emergency Meetings and Hearings held during the week of April 11, 2023 – April 17, 2023  
Copies of the complete meeting minutes are available upon request.

On Wednesday, April 12, 2023, Assistance was held pursuant to Idaho Code §74-204 (2). The Following File was Approved: 2023-5089-1.

On Tuesday, April 11, 2023, a USFS Update was held pursuant to Idaho Code §74-204 (2).

On Tuesday, April 11, 2023, a Planning Update was held pursuant to Idaho Code §74-204 (2).

On Wednesday, April 12, 2023 a Planning Hearing was held pursuant to Idaho Code §74-204 (2). Commissioner Omodt made a motion to approve the recommended updates to the Population component and addition of the Public Airport Facilities component to the Comprehensive Plan, File AM0003-23, as presented or as amended in this hearing, finding that it is in accord with the requirements of Idaho Code §67-6508 and the procedures of Idaho Code §67-6509. This action does not result in a taking of private property. Commissioner Williams seconded the motion.

Roll Call Vote: Commissioner Omodt – Yes. Commissioner Williams – Yes. Commissioner Bradshaw – Yes. The motion passed. Commissioner Omodt made a motion to approve Resolution #2023-29, adopting the recommended updates to the Population and addition of the Public Airport Facilities components of the Comprehensive Plan, File AM0003-23 and repealing the previously adopted Population component of the Comprehensive Plan. Commissioner Williams seconded the motion. Roll Call Vote: Commissioner Omodt – Yes. Commissioner Williams – Yes. Commissioner Bradshaw – Yes. The motion passed.

On Thursday, April 13, 2023, a Special Meeting with Elected Officials was held pursuant to Idaho Code §74-204 (2) and Idaho Code § 74-206 (1) (D) Records Exempt.

On Friday, April 14, 2023, a Special Meeting with Auditing regarding the Revised Procurement Policy was held pursuant to Idaho Code §74-204 (2). Commissioner Omodt made a motion to approve the Revised Federal Procurement Policy to comply with Uniform Guidance, 2 CFR 200.318, requiring all non-federal entities to have a written policy supporting compliance. Commissioner Bradshaw stepped down from the Chair and seconded the motion. Roll Call Vote: Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion passed.

On Monday, April 17, 2023 a Planning Workshop was held pursuant to Idaho Code §74-204 (2).

On Monday, April 17, 2023 a Wildlife Services Update was held pursuant to Idaho Code §74-204 (2).

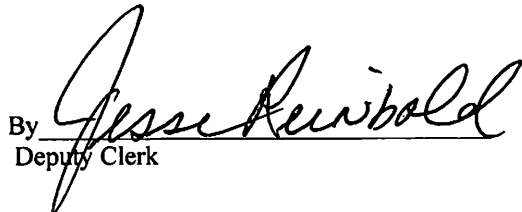
On Monday, April 17, 2023 a Call to Budget Meeting was held pursuant to Idaho Code §74-204 (2).

ATTEST: Michael W. Rosedale

By

  
Chairman Steve Bradshaw

By

  
Deputy Clerk

04/25/23  
Date